



## LONG COURSES (5+ weeks)

All lessons 45 minutes. Non refundable enrolment fee £60. Arrival any Monday. College closed 10 December 2011 to 2 January 2012.

	GENERAL ENGLISH					Homestay Category (see Miscellaneous)
Course duration	5-7 wks	8-15 wks	16-20 wks	21-28 wks	29-34 wks	
28 lessons (21hrs)	£210 pw	£204 pw	£200 pw	£194 pw	£185 pw	A
20 lessons (15 hrs)	£204 pw	£198 pw	£194 pw	£188 pw	£180 pw	A
Book Fee (per course)	£60	£84	£95	£105	£129	

	ACADEMIC YEAR					Homestay Category (see Miscellaneous)
Course duration	Min 34 weeks					
28 lessons (21hrs)	£162 pw					A
Book Fee (per course)	£140					

	ENGLISH & IELTS PREPARATION				Homestay Category (see Miscellaneous)
Course duration	4 wks	5-12 wks	13-24 wks		
28 lessons (21hrs)	£250 pw	£230 pw	£216 pw		A
Book Fee (per course)	£67	£87	£97		

	CAMBRIDGE EXAMINATION COURSES				Homestay Category (see Miscellaneous)
Course duration	9-23 weeks		*Students already taking a LONG COURSE at RLC wishing to upgrade		
28 lessons (21hrs)	FCE	£219 pw*	£199		A
28 lessons (21hrs)	CAE	£236 pw*	£209		A
Book Fee (per course)	£80				

Cambridge Courses Begin		Examination Dates	
FCE	CAE	FCE	CAE
Jan 4 (10 wks)	Jan 4 (9 wks)	12 March	11 March
Mar 21 (12 wks)	Mar 21 (12 wks)	14 June	15 June
Apr 4 (10 wks)	Apr 4 (10 wks)	14 June	15 June
Sept 5 (13 wks)	Sept 19 (11 wks)	6 Dec	7 Dec

*Add one week for accommodation only (no lessons) during examination week*



## SHORT COURSES

All lessons 45 minutes. Non refundable enrolment fee £60. Start dates Tuesday January 4th, otherwise any other Monday. Minimum 2 weeks in July and August. College closed 10 December 2011 to 2 January 2012.

Course duration 1-4 weeks	MAXIMA INTENSIVE		Homestay Category (see Miscellaneous)
	First week	Additional Weeks (full prices apply in July & August)	
40 lessons (30hrs)	£399 pw	£279 pw	A
35 lessons (26.25 hrs)	£351 pw	£246 pw	A
30 lessons (22.5 hrs)	£280 pw	£196 pw	A
20 lessons (15 hrs)	£233 pw	£163 pw	A
Book Fee (per course)	£50		

Course duration 1-4 weeks	MAXIMA PROFESSIONAL		Homestay Category (see Miscellaneous)
		Additional Weeks (full prices apply in July & August)	
35 lessons (26.25 hrs)	£395 pw	£277 pw	A or B or BEN
Book Fee (per course)	£65		

Course duration 1-4 weeks	ONE TO ONE				Homestay Category (see Miscellaneous)
40 lessons (30 hrs)	£1640 pw				B or BEN
30 lessons (22.50 hrs)	£1230 pw				B or BEN
20 lessons (15 hrs)	£820 pw				B or BEN
Lunch with Teacher 2 x per week	£120 pw				B or BEN
Book Fee (per course)	£50				

Course duration 1-4 weeks	COMBINATION COURSES				Homestay Category (see Miscellaneous)
	One to One	Maxima Intensive	Business Communication		
35 lessons (30hrs)	20 Lessons	15 Lessons	-	£960	A or B or BEN
35 lessons (30 hrs)	15 Lessons	-	20 Lessons	£823	A or B or BEN
35 lessons (30 hrs)	15 Lessons	20 Lessons	-	£799	A or B or BEN
30 lessons (22.5 hrs)	10 Lessons	20 Lessons	-	£599	A or B or BEN
Book Fee (per course)	£70				

SUMMER INTEGRA COURSES					Homestay Category (see Miscellaneous)
Course duration 2-10 weeks Courses begin 20 June 2011. All courses must be completed by 26th August 2011					
32 lessons (24 hrs)	£244 pw				C & CS
28 lessons (21 hrs)	£226 pw				C & CS
Book Fee (per course)	2-4 wks £45	5+ wks £50			

### INTEGRA ACTIVITY PROGRAMME

2 weeks	3 weeks	4 weeks	5 weeks	6 weeks	7 weeks	8 weeks	9/10 weeks
£108.00	£156.00	£199.00	£235.00	£265.00	£290.00	£315.00	£340.00



# COMENIUS & GRUNDTVIG TEACHER REFRESHER COURSES

European funding for EU members and other eligible countries

Course fees include: Enrolment Fee, Books, Teaching Materials, Student's File, Certificate of Attendance.

For further details, please go to: [www.rlc.co.uk/courses/comenius-grundtvig](http://www.rlc.co.uk/courses/comenius-grundtvig)

Course duration 2 weeks		<b>METHODOLOGY &amp; LANGUAGE (UK-2008-699-021)</b>							Homestay	
30 lessons pw (22.5 hrs)		EUROS 995 (2 weeks)							EUROS 160 per week	
Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov
17,31	14,28	14,28	11	2,16,30	13	4,18	1,15,29	12,26	10,24	7,21

Course duration 1 week		<b>METHODOLOGY &amp; LANGUAGE (UK-2008-699-021)</b>							Homestay	
30 lessons pw (22.5 hrs)		EUROS 550 (1 week)							EUROS 160 per week	
Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov
17,31	14,28	14,28	11	2,16,30	13	-	29	12,26	10,24	7,21

Course duration 2 weeks		<b>SPECIAL METHODOLOGY (UK-2008-700-006)</b>							Homestay	
30 lessons pw (22.5 hrs)		EUROS 995 (2 weeks)							EUROS 160 per week	
Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov
					13	4,18	1,15,29			

Course duration 2 weeks		<b>INTENSIVE ENGLISH FOR ADULT EDUCATORS (UK-2008-702-037)</b>							Homestay	
30 lessons pw (22.5 hrs)		EUROS 960 (2 weeks)							EUROS 160 per week	
Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov
31	7,14,28	7,14,28	4,11,18	2,9,16,30	6,13,27	4,11,18	1,8,15,29	5,12,26	3,10,24,31	7,21,28

Course duration 2 weeks		<b>ENGLISH FOR ADULT EDUCATORS (Bus. Comm) (UK-2008-701-038)</b>							Homestay	
30 lessons pw (22.5 hrs)		EUROS 1080 (2 weeks)							EUROS 160 per week	
Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov
31	7,14,28	7,14,28	4,11,18	2,9,16,30	6,13,27	4,11,18	1,8,15,29	5,12,26	3,10,24,31	7,21,28

Course duration 2-6 weeks		<b>BI COMPONENT IN-SERVICE TRAINING COURSE</b>							Homestay	
		EUROS 785 (2/3 weeks)							EUROS 165 per week	
		EUROS 895 (4/6 weeks)							EUROS 165 per week	

# USEFUL INFORMATION

All lessons 45 minutes. Non refundable enrolment fee £60. College closed 10 December 2011 to 2 January 2012.

## ACCOMMODATION

The college acts strictly as the student's agent in the provision of accommodation). Summer rate 20 June - 26 August. For information about hotels, see **General Information** or ask the College for details. Please note that minors under 16 years of age are not allowed to be placed in families already hosting students over 18 years of age.

Category	Description	Winter Rate	Summer Rate 20 Jun - 26 Aug	Summer Rate (sharing) 20 Jun - 26 Aug	Services (HB - Half Board) (FB - Full Board)
Category A	Standard	£108	£125		HB weekdays, FB weekends light laundry
Category B	Executive	£165	£165		HB weekdays, FB weekends Full laundry service, own use of bathroom
Category BEN	Executive En-Suite	£211	£211		HB weekdays, FB weekends Full laundry + ensuite bathroom
Category C			£130		HB weekdays, FB weekends light laundry
Category CS				£120	HB weekdays, FB weekends light laundry
Category SCU	Self Catering Hall of Residence		£130		HB weekdays, FB weekends light laundry

*No other students of the same mother tongue in the home. The hosts treat the student as a full member of the household, eating together and sharing the common living areas; no more than four students at any one time.*

## AIRPORT TRANSFER COSTS

Adults: airport to Bournemouth/Bournemouth to Airport. Prices include parking and 1 hour waiting. Delays beyond 1 hour are charged at £15 per hour plus extra parking if applicable. The shared transfer prices are based on same airport/ same arrival/departure time.

PRIVATE TRANSFER	Heathrow	Gatwick	Luton	Stanstead	Bournemouth
One Person (one way per person)	£111	£120	£120	£165	£30
Two sharing (one way per person)	£65	£68	£68	£93	£17
Three sharing (one way per person)	£52	£53	£54	£70	£14
COACH TRANSFER					
Heathrow - Bournemouth - Gatwick	Check online for best prices at <a href="http://www.nationalexpress.com">www.nationalexpress.com</a>				
Gatwick - Bournemouth - Gatwick					
Stanstead - Bournemouth - Stanstead					

## BOOK FEE

Includes books, teaching materials, student's file, Linguistic profile, certificate of attendance and counselling.

## HOLIDAYS 2011

**Short Courses:** No Holidays.

**Long Courses:** Half Term Holidays 11 & 14 March, 30 September, 3 October. Bank Holidays: 25 & 28 April, 2 & 30 May, 29 August. College closed 10 December 2011 - 2 January 2012.

## VISAS

Visa Sponsorship Licence No 1XTD4G181

Nationals from the European Union and Switzerland do not normally require a visa to study. Students from other countries may require the issue of a Certificate of Acceptance of Studies to support a visa application for courses of longer than 6 months. Please check with Richard Language College well in advance of your application to study at Richard Language College. RLC sponsorship service fee £20 up to a maximum of two applications for a 'CAS'.

A visa is not normally required to study a short course. A 'CAS' is currently not required for courses of less than 6 months.

## PAYMENT METHODS

Bank to Bank Transfer: Barclays Bank PLC, Barclays House, Ocean Way, Southampton SO14 2ZP England

Account Name: Richard Language College Limited. Account Number 70745391 Sort Code: 20-11-39

Swift Code" BARC BG 22. IBAN: BG20 BARC 2011 3970 7453 91

We are able to accept payment by Visa, Mastercard, Solo & Eurocard. Please contact us with your card details.

# MISCELLANEOUS

## **PAYMENT CONDITIONS**

All fees are payable in advance and in all cases by the first day of course commencement. Refunds requested for unforeseen and/or personal reasons are made at the College Principal's discretion.

## **INSURANCE**

Purchase of an appropriate policy is strongly recommended, covering eventualities such as cancellations, delayed travel and medical emergencies. Arrangement of insurance cover is not the responsibility of The College. However, we are able to provide essential advice on request. Cancellation charges apply (see above).

## **CANCELLATION CHARGES**

Less than 15 days' notice: 30% of the total price

Less than 10 days' notice: 50% of the total price

Less than 2 days' notice: 90% of the total price

## **GENERAL**

Smoking is permitted outside in the car park and garden areas. No smoking in buildings or enclosed spaces.

The use of mobile phones during classes is not permitted.